

Dear Parent/Carer

From time to time names and photographs of students at Da Vinci are taken for publicity and marketing purposes. This could include names and photographs of students who are involved in projects/productions etc. This information may be passed on to outside agencies such as the local press for publication. Photos may also be used for marketing purposes beyond the time that a student is at Da Vinci.

In compliance with the Data Protection Act I must point out that it is only names and photographs, no other information on your child is allowed to be given out.

However, Parents/Carers (or students themselves if aged over 16) have the right if they wish, to instruct the school not to provide this information.

Please fill in the tear-off slip below and return to school. This will then be recorded on your child's records for future reference.

If your circumstances change while your child is studying at Da Vinci, please contact the school office to inform us.

Yours sincerely



E L Parry (Mrs)
Headteacher

To: School Office

Name of Student: _____ Tutor Group: _____

Please tick one box:

I consent for my child's name and photograph to be used.

I **do not** consent for my child's name and photograph to be used.

If you have any special requirements, please contact the school office.

Name: _____ (Parent/Carer)

Signed: _____ (Parent/Carer) Date: _____