

May 2017

Dear Parent/Carer

There may be times whilst your child is attending Da Vinci Academy when it will be beneficial for them to be assessed. This usually comprises reading and spelling tests and/or assessments designed to help us to understand the way your child works best. This helps us to offer your child the most suitable support, either in class, in small literacy and numeracy withdrawal groups or literacy and numeracy booster classes.

There may also be occasions when it is necessary to screen your child to determine whether support in Public Examinations is needed. We would like your permission to carry out these assessments when necessary and would ask you to return the attached consent slip to us as soon as possible.

If you have any queries regarding either of these matters please contact the HUB and we will be happy to discuss them with you.

Yours sincerely

Keir Mather,
Head of SEND and Inclusion

All information provided will be treated in confidence, in accordance with the Data Protection Act 1998 and used for the purpose of assessing your child's special educational needs. The information may be shared with the other professionals involved in assessing and providing for your child's special educational needs.

To: School Office

Student Name: _____ Date of Birth: _____

I/We give permission for our **son/daughter** to be assessed by the Additional Educational Support Team.

We understand that we can contact the HUB for further information if we have any concerns.

Signature: _____ Print Name: _____

Relationship to Child: _____